**Directions Sheet for MLA Citation Page Assignment**

Your goal is to create a Works Cited page using MLA format. In this assignment you will practice using an electronic citation maker to create citations from a set of given resources (a book, a print encyclopedia, an online database and a website). You will then copy and paste those citations onto a blank Word document, print it out and turn it in to your teacher.

How do I get started?

1. Go to your English teacher’s *Wikispace* page
2. Find the documents relating to MLA Citations library lesson
3. Open the sample *MLA Works Cited* page to review. This is what your final product should look like when you are finished, except with different resources.
4. Open the “Templates for MLA Work Cited” that contains the sample book, database, and website.

How do I complete the assignment?

1. Copy the title of the book from the first entry on the “MLA Citations” template. Use only the information from the boxes within the template. The citations at the bottom of each are only samples of how a citation for each type should look.
2. Click on the link to ***EasyBib*** from your teachers *Wikispace* page or just go to ***Easybib.com*** from your Internet browser
3. Once into *Easybib*, make sure the MLA 8 tab is selected at the top.
4. Select the **Book** tab and paste in the book title you just copied or type it in by hand
5. Click **Cite It**.
6. Check for completeness, using your “Templates for MLA Work Cited” template and noticing if there are any blanks outlined in orange on the *Easybib* page. Fill in any missing information.
7. Click **Create Citation**.
8. Highlight the citation at the bottom. Copy and paste it into blank *Word* Document.
9. Then, repeat the same process with all the other entries, using the title of the article in the database and the URL address of the website given.

-Make sure the correct tab is selected for each entry (database or website) before adding information to *Easybib* citation page.

1. Once all three (3) entries have been pasted onto the Word document, add your title – **MLA Works Cited**, check for spelling, completeness, alphabetical order, indentations in the right place and spacing. Use your Templates for MLA Work Cited page as a guide.

How do I turn in my assignment?

1. Print out your *Word* Document with your name, your teacher’s name and your block.
2. Turn in to your English teacher.

**NOTE**: *If you need help or need a printer to complete your assignment, please stop by the library before school any time from 8:40-9:10 in the morning. You may also come to the library during PAMS time, lunch, or during class with a pass from any teacher, and the librarians will be there to help you.*